

Bursary Scheme

ABOUT THIS POLICY

Spirit Studios is aware that the costs of Higher Education have risen over the years and that some students may face some difficult financial decisions when deciding to commit to a course.

This policy sets out Spirit Studios' intention to provide financial support by means of a bursary to eligible students, and the process of applying. This policy is for the academic year **2019/20**.

ELIGIBILITY

IN ORDER TO BE ASSESSED AS ELIGIBLE FOR THE SCHEME YOU MUST MEET THE FOLLOWING CRITERIA:

You must be studying on one of the following courses, and paying the maximum tuition fee:

BA (Hons) Electronic Music Production & Performance
BA (Hons) Music Production
BSc (Hons) Studio & Live Music Production

Studying full-time on an eligible Undergraduate Bachelor's Degree programme in **2019/20**

Have an assessed household income under £20,000 from Student Finance

Have consented with Student Finance England for your data to be shared with the university

Be fully enrolled with the University, and with Spirit Studios, and in attendance at the time of each payment

Have validated bank details registered on our secure system

Because of funding regulations, students from Wales/EU/Channel Islands are not eligible for Spirit Studios' Bursary Scheme. Foundation Degree students are also not eligible for the Bursary.

Students whose tuition fees are paid or part-paid through a sponsorship arrangement, for example by an employer, are also ineligible.

THE BURSARY

The Bursary Scheme is financial support offered to students from low income households, and is provided in cash payments, made across the academic year directly into student bank accounts.

The Scheme will pay £2000 in total across 3 academic years, £500 in year 1, £750 in year 2 and £750 in year 3. Payments will be made in 2 instalments each year, once eligibility has been confirmed and bank details submitted to us.

The first instalment of £300 will be paid at the end of November and the second of £200 will be paid at the end of February to those who are eligible at the time. In years 2 and 3, payments will be £400 in November and £350 in February.

Any students who become eligible or submit their bank details after the deadline for each payment, will receive follow up payments as details are confirmed.

Payments will not be paid where there is an outstanding debt to the University.

APPLICATION

To apply for a Spirit Studios bursary, you must first have applied to Student Finance for funding and to have your household income assessed.

When applying for household income assessments both students and their sponsors (parents, guardians, etc.) **must consent** that Student Finance can share their data with the University. You will not be eligible without this. You must also register your bank details with us in order to be eligible for the Scheme.

To register your bank details and your intention to apply for the bursary, please send an email to: bursary@spiritstudios.ac.uk.

Once enrolment with our partner university is completed, and confirmation of household income from Student Finance has been received by the university, we will then begin assessing for eligibility. Eligible students will be notified by email confirming their eligibility as each payment approaches.

CONT.

Bursary Scheme

Student Finance England will determine your eligibility on your application going into first year and will base their decision on your previous years' financial records.

If your financial circumstances change in your second or third year of studies, and you believe you have become eligible, you can reapply to Student Finance England and ask them to consider your current year's financial records to determine a new eligibility status.

You must also consent to allow this information to be shared with us. On application for the bursary entering second or third year, all other eligibility factors still apply, and bursary payment structures remain the same.

TERMS AND CONDITIONS

Students must maintain above 70% attendance in each academic year of the course to remain eligible for continued payment in the following academic year. Attendance recording is set out in the policy document: [Attendance Monitoring Procedure](#).

Payments will be terminated if the student withdraws, transfers to another institution, fails* their programme of study in the first year, or interrupts or suspends studies.

*Failure is deemed by the university as being unable to proceed to the next year.